

## TAYSIDE FIRE AND RESCUE BOARD

Minute of Meeting of the Performance Monitoring Sub-Committee of Tayside Fire and Rescue Board held in Committee Room 3, City Square Dundee on Monday 24 November 2008 at 11am.

Present: Angus Council  
Councillors J Whyte, D Fairweather and B Myles.

Dundee City Council  
Bailie G Regan (substituting for Bailie H Wright) and Councillor R McCready

Perth & Kinross Council  
Councillors D Scott and A Stewart

Also in attendance: A Hay, D Boyle and J Iannetta (all Tayside Fire and Rescue); G Taylor, Clerk; J Symon, Treasurer; L Brown, Committee Officer; J Clark, Internal Auditor (all Perth and Kinross Council); C Wylie (Henderson Loggie).

Apologies: Bailie H Wright and Councillor H Dick (both Dundee City Council); Councillor K Lyle (Perth and Kinross Council)

Councillor J Whyte, Presiding

### **1. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### **2. MINUTE OF PREVIOUS MEETING**

The minute of meeting of the Performance Monitoring Sub-Committee of 30 June 2008 was submitted, approved as a correct record and authorised for signature.

### **3. REPORT TO MEMBERS AND REPORT TO THOSE CHARGED WITH GOVERNANCE ON THE AUDIT OF TAYSIDE FIRE AND RESCUE BOARD 2007/08**

There was submitted a joint report by the Chief Fire Officer and Treasurer (FB/08/41) on the audit of Tayside Fire and Rescue Board for 2007/08 conducted by Henderson Loggie, External Auditors, and appending: (1) Henderson Loggie's Report to Members and; (2) Report those Charged with Governance on the audit of Tayside Fire and Rescue Board 2007/08.

#### **Resolved:**

- (i) The terms of report FB/08/41 be noted.

- (ii) The Chief Fire Officer and Treasurer be instructed to submit the Report to Members and those Charged with Governance to the meeting of the Board on 26 January 2009.

#### **4. INTERNAL AUDIT YEAR END REPORT FOR 2007/08**

There was submitted and noted a report by the Chief Internal Auditor, Perth and Kinross Council, (FB/08/42) presenting the year end report and audit opinion of Tayside Fire Rescue Board 2007/08.

#### **5. INTERNAL AUDIT UPDATE AND FOLLOW UP**

There was submitted and noted a report by the Chief Internal Auditor, Perth and Kinross Council, (FB/08/43) advising: (1) of progress on internal audit work against the Audit Plan for 2008/09 and; (2) the current position with regard to outstanding agreed actions arising the previous internal audit work.

***IT WAS AGREED THAT THE PUBLIC AND PRESS BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973.***

#### **P1. IDENTIFICATION OF PROPOSED REVENUE BUDGET 2009/10 AND 2010/11**

There was submitted a joint report by the Chief Fire Officer and Treasurer (FB/08/44) identifying the provisional revenue budget for Tayside Fire and Rescue for the years 2009/10 and 2010/11.

**Resolved:**

The provisional revenue budget for the funding of Tayside Fire and Rescue 2009/10 and 2010/11 be noted, including the assumption that all Fire and Rescue Service employees who are eligible for retiral will do so and that a certain number of employees will retire early due to ill health during the year.

#### **P2. CAPITAL EXPENDITURE FINANCIAL PLAN 2009/10 – 2011/12**

There was a submitted joint report by the Chief Fire Officer and Treasurer (FB/08/45) recommending the Capital Expenditure Financial Plan 2009/10 – 2010/11 and seeking authorisation for the implementation of the Plan by the Board.

**Resolved:**

- (i) The contents of Report, FB/08/45 and the Capital Expenditure Financial Plan for 2009/10/11/12 appended thereto, be noted.
- (ii) The Chief Fire Officer and Treasurer to be instructed to submit the Capital Expenditure Financial Plan for 2009/10 – 2011/12 to the Board on 26 January 2009 for approval.