

TAYSIDE FIRE AND RESCUE BOARD**REPORT BY THE CHIEF FIRE OFFICER AND TREASURER****11 MAY 2009**

AUTHORITY TO WRITE OFF BAD DEBTS**Abstract**

This Report seeks approval from Members to write off sundry bad debts accumulated by the Board.

1 RECOMMENDATIONS

It is recommended that Members note the contents of this Report and agree that the sum of £85.62 as detailed in Appendix A to this Report be written off.

2 INTRODUCTION

It is standard practice to seek approval for bad debts to be written off on an annual basis.

3 DEBT MANAGEMENT PROCEDURES

Debts are monitored on a monthly basis and procedures are in place to secure recovery of the debt. This procedure culminates in the passing of outstanding debt to Perth & Kinross Council's Legal Services to instigate further recovery processes. It is however, the opinion of Tayside Fire and Rescue that the pursuance of this debt is no longer cost effective. In cases such as this approval is sought from Members to write off the debt.

4 FINANCIAL IMPLICATIONS

Although there is no specific provision made in the 2008/09 revenue budget for the write off of debts, the amount involved will not have a significant effect on the year end position.

5 CONSULTATION

The Clerk has been consulted in the preparation of this Report.

S Hunter
Chief Fire Officer

J Symon
Treasurer

Background Papers

No background papers, as defined in Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

Fire and Rescue Headquarters
DUNDEE

Bad Debts Recommended for Writing Off - Tayside Fire and Rescue Board 11 May 2009

<u>Date Raised</u>	<u>Amount</u>	<u>Nature of Debt</u>	<u>Legal Advice</u>
05/09/2007	£85.62	Ex Employee - Overpayment of Holiday Pay	This employee resigned owing Tayside Fire and Rescue an amount for holiday pay. Standard follow-up procedures have not produced any payment. Despite a number of reminders, this ex-employee has never offered to make payment in settlement for this debt. It is not considered economical to pursue this debt further.

