

TAYSIDE FIRE AND RESCUE BOARD

Minute of Meeting of the Performance Monitoring Sub-Committee of Tayside Fire and Rescue Board held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Monday 28 June 2010 at 11.00am.

Present: Angus Council
Councillors J Whyte, D Fairweather and R Myles.

Dundee City Council
Councillors C Roberts, D Bowes and R McCready.

Perth and Kinross Council
Councillors K Lyall, D Scott and A Stewart.

Also in attendance: S Hunter and D Boyle (both Tayside Fire and Rescue); G Taylor, Clerk; J Symon, Treasurer; C Irons, Committee Officer and J Clark, Chief Internal Auditor (all Perth and Kinross Council); C Wylie (Henderson Loggie).

Councillor K Lyall, Presiding

1. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Performance Monitoring Sub-Committee of 18 January 2010 was submitted, approved as a correct record and authorised for signature.

3. EXTERNAL AUDIT REPORT

There was submitted and noted a joint report by the Chief Fire Officer and Treasurer (FB/10/20) together with the External Audit report by Henderson Loggie, Chartered Accountants. The External Audit report brought to members' attention the Risk Assessment, Annual Audit Plan and Fee Proposal for 2009/10.

4. INTERNAL AUDIT REPORT – TRAINING

There was submitted and noted a report by the Chief Internal Auditor (FB/10/21) together with the Internal Audit report on training.

5. INTERNAL AUDIT UPDATE AND FOLLOW-UP

There was a submitted a report by the Chief Internal Auditor, Perth and Kinross Council (FB/10/22) detailing: (1) progress on internal audit work

against the audit plan for 2009/2010; and (2) the current position with regard to outstanding actions agreed arising from previous internal audit work.

Resolved:

- (i) The timetable for delivery of the 2009/10 audit plan, attached as Appendix A to Report FB/10/22, be noted.
- (ii) The decision to complete the 2009/10 Internal Audit Plan be approved.
- (iii) An Internal Audit Plan for 2010/11 be agreed with management for submission to the Sub-Committee in November 2010.
- (iv) The clear and achievable action plans for completing the agreed actions arising from previous audit work be noted.