

TAYSIDE FIRE AND RESCUE BOARD

Minute of Meeting of the Performance Monitoring Sub-Committee of Tayside Fire and Rescue Board held in the Tayside Fire and Rescue Headquarters, Blackness Road, Dundee on Monday 18 January 2010 at 10.00am.

Present: Angus Council
Councillors J Whyte, D Fairweather and R Myles.

Dundee City Council
Councillors C Roberts and R McCready.

Perth and Kinross Council
Councillors K Lyall, D Scott and A Stewart.

Also in attendance: S Hunter, A Hay, D Boyle and J Iannetta (all Tayside Fire and Rescue); G Taylor, Clerk; J Symon, Treasurer; L Brown, Committee Officer and J Clark, Acting Chief Internal Auditor (all Perth and Kinross Council); A Borrows (Henderson Loggie).

Apologies: Councillor E Fordyce (Dundee City Council).

Councillor K Lyall, Presiding

1. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Performance Monitoring Sub-Committee of 30 November 2009 was submitted, approved as a correct record and authorised for signature.

3. TAYSIDE FIRE AND RESCUE – IDENTIFICATION OF THE PROVISIONAL REVENUE BUDGET FOR 2010/2011

There was submitted a joint report by the Chief Fire Officer and Treasurer (FB/10/01) identifying the provisional revenue budget for Tayside Fire and Rescue for 2010/2011.

Resolved:

- (i) The provisional revenue budget for the running of Tayside Fire and Rescue for 2010/2011, as detailed in Report FB/10/01, be noted and approved for submission to the next meeting of the Board on 1 February 2010.
- (ii) The assumption that all Fire and Rescue Service employees that are eligible for retiral will retire and that a certain number of employees will

retire early due to ill health during the year, as detailed in Report FB/10/01, be noted.

4. CONSIDERATIONS FOR FUTURE BUDGETS

There was submitted a joint report by the Chief Fire Officer and Treasurer (FB/10/02) identifying areas for consideration for future budget setting within Tayside Fire and Rescue.

Resolved:

The terms of Report FB/10/02 be noted and the report be submitted to the next meeting of the Board on 1 February 2010 for its consideration.

5. CAPITAL EXPENDITURE FINANCIAL PLAN 2010/2011 – 2012/2013

There was submitted a joint report by the Chief Fire Officer and Treasurer (FB/10/03) recommending the Capital Expenditure Financial Plan for 2010/2011 – 2012/2013 and seeking authorisation for the implementation of the Plan by the Board.

Resolved:

- (i) The contents of Report FB/10/03 and the Capital Expenditure Financial Plan for 2010/2011 – 2012/2013 appended thereto, be noted.
- (ii) The Chief Fire Officer and Treasurer be instructed to submit the Capital Expenditure Financial Plan for 2010/2011 – 2012/2013 to the next meeting of the Board on 1 February 2010 for approval.

6. INTERNAL AUDIT UPDATE AND FOLLOW-UP

There was a submitted and noted a report by the Acting Chief Internal Auditor, Perth and Kinross Council (FB/10/04) detailing: (1) progress on internal audit work against the audit plan for 2009/2010; and (2) the current position with regard to outstanding actions agreed arising from previous internal audit work.